#### **RESOURCES**

The following list is not meant to be comprehensive nor are the listings intended as endorsements. I have found them to be helpful to me.

#### **Books**

Breaux, A. 2003 101 "Answers" for New Teachers and Their Mentors, Eye on Education Inc., Larchmont, NY

Blackburn, B. (2007) *Classroom Instruction from A to Z*, Eye on Education Inc., Larchmont, NY

Bradley, D., Pauley, J. & Pauley, J. (2006) *Effective Classroom Management: Six Keys to Success.* Rowman & Littlefield Education, Lanham, MD

Collins, J. (2001), Good to Great: Why Some Companies Make the Leap... and Others Don't, Collins, New York, NY.

Fleck, F. (2005) What Successful Principals Do! 169 Tips for Principals, Eye on Education Inc., Larchmont, NY

Jones, F., (2000) *Tools for Teaching*, Fredric H. Jones & Associates, Inc., Santa Cruz, CA

Martin, K. & Brenny, K, 2005, 1000 Best New Teacher Survival Secrets, Sourcebooks, Inc., Naperville, IL.

Rodgers, S. Ludington, J. & Graham, S. (1999) *Motivation & Learning* Peak Learning Systems, Evergreen, CO

Rodgers, S. & Graham, S. (2003) *The High Performing Toolbox:* Succeeding with Performance Tasks, Projects and Assessments Peak Learning Systems, Evergreen, CO

Rodgers, S. Ludington, J. & Graf, B. (2003) *Teaching and Training Techniques*, Peak Learning Systems, Evergreen, CO

Rominger, L, Laughrea, S.P. & Elkin, N., *Your First Year As A High School Teacher*. (2001) Prima Publishing, Roseville, CA.

Souther, B. 2008, R + R + R = R + R + R, The R Rules, Highland Texas, Aha Press.

Thompson, J., (2007) The First-Year Teacher's Survival Guide, Jossey Bass, San Francisco, CA

Wong, H, & Wong, R. (2004) *The First Days of School*, Harry K. Wong Publications, Inc.

Wong, H & Breaux, A., (2003) New Teacher Induction: How to Train, Support, and Retain New Teachers, Harry K. Wong Publications

U.S. Bureau of Labor Statistics, *The Occupation Outlook Handbook*. The Occupational Outlook Handbook is a nationally recognized source of career information, designed to provide valuable assistance to individuals making decisions about their future work lives. The Handbook is revised every two years.

U.S. Bureau of Labor Statistics, Office of Occupational Statistics and Employment Projections, Suite 2135, 2 Massachusetts Avenue, NE Washington, DC 20212-0001, URL: http://www.bls.gov/OCO/Phone: (202) 691-5700

### **Mind Games Books**

Battaglia, P. 2002 So You Think You're Smart: 150 Fun and Challenging Brain Teasers Intl Puzzle Features

Puffin, L. 1985. *263 Brain Busters: Just How Smart Are You, Anyway?* 

Srinivas, K. 2002. Brain Teasers Robert D. Reed

Weber, K. 1989. Five-Minute Mysteries: 37 Challenging Cases of Murder and Mayhem for You to Solve Running Press Book

Weber, K. 1996. Even More Five-Minute Mysteries: 40 New Cases of Murder and Mayhem for You to Solve Running Press Book

Fixx, J. 1978 Solve It! A Perplexing Profusion of Puzzles, Barnes and Noble Press,

Sloane, P. 1992, Lateral Thinking Puzzlers, Sterling Press, NY, NY

Fernandez, J.J. M.1996, *Quick to Solve Brainteasers*, Sterling Press, NY, NY

Fixx, J. 1978, Solve It: A Perplexing Profusion of Puzzles, Barnes & Noble, NY

Nelson, B. 1983 *101 Brain Teasers*, Kathy Kolbe Concept, Phoenix, AZ

Sullivan, Cleary & Sullivan (2004): Bullying in The Secondary Schools, Corwin Press, Thousand Oaks, CA.

"The Silent Epidemic", Bill and Melinda Gates Foundation

#### **URL's**

There are so many fine educational websites out there. Here are just a few which I have found helpful.

Some information: A number of computer companies will give educator discounts if you purchase a computer directly from them. Apple Computer has a link for educators. <a href="http://store.apple.com/Catalog/US/Images/routingpage.html">http://store.apple.com/Catalog/US/Images/routingpage.html</a> In addition, Apple has rebuilt, certified machines.

<u>www.ed.gov</u> This is the website for the U.S. Department of Education. From this website, you can obtain free information about a number of items and additional website resources.

#### http://www.educationworld.com

This website lists resources under a variety of topics: Lesson Planning, Professional Development, Technology Integration, Administrator's Desk,

School Issues, More Resources, Early Childhood, School Notes, Lifestyles, Market Place, Lesson of the Day

http://www.stopbullyingnow.com

The School Shooter: A Threat Assessment Perspective" (www.fbi.gov)

#### Tips for speakers:

http://www.adaptivepath.com/blog/2007/09/04/checklist-for-speakers-getting-what-you-need-from-conference-organizers/

Free clipart: <a href="http://office.microsoft.com/en-us/clipart/default.aspx">http://office.microsoft.com/en-us/clipart/default.aspx</a>

Free clipart: <a href="http://images.google.com/imghp?hl=en&tab=wi">http://images.google.com/imghp?hl=en&tab=wi</a>

http://www.dial-a-teacher.com/index.html

<u>www.woot.com</u> sells one item a day. Generally the product is electronic.

<u>www.techbargains.com</u> daily posts items on sale as well as rebates that are being offered.

#### www.epinions.com

People who have purchased products list their opinion of the value of the item. This may save you endless grief by buying a product that does not live up to what has been advertised.

#### http://ericir.syr.edu/Virtual/Lessons

This collection contains more than 2000 unique lesson plans which were written and submitted by teachers from all over the United States and the world. These lesson plans are also included in GEM, which links to over 40,000 online education resources.

### www.edweek.com

Education Week on the Web. Get the latest educational news.

#### www.ldonline.org

LD online is a website designed for general or special education teachers, principal, specialist or paraprofessional, and parents you play a vitally important role in helping children with learning disabilities achieve their full potential. LD OnLine has gathered the following resources to assist you in your important job!

#### www.lessonplanz.com

LessonPlanz.com is searchable directory of free online lesson plans and lesson plan resources for all grades and subjects.

#### www.nea.org/helpfrom/growing/works4me/library.html

Practical advice from classroom teachers distributed by the National Education Association, the largest teacher union in the country.

#### www.ocw.mit/edu/Ocwweb/hshome/home/index.htm

This Massachusetts Institute of Technology site includes more than 2,600 video and audio clips from faculty lectures, as well as assignments and lecture notes. Some of the material is assembled on the site for specific high school classes, such as Advanced Placement biology, calculus, and physics, which are college-preparatory courses. The online portal also allows high school teachers to search by topic for faculty lectures and assignments and use them as they see fit.

#### www.proteacher.com

A great resource for Elementary School Teachers

### http://www2.scholastic.com/browse/home.jsp

A great resource of scholastic products for K-12 educators.

### http://teachersnetwork.org

Teachers Network is a non-profit organization—by teachers, for teachers—dedicated to improving student learning in public schools nationally and internationally. Teachers Network uses the power of its web site, for lesson plans, videos, and print resources.

#### www.teachertube.com

TeacherTube officially launched on March 6, 2007. The goal of the website is to provide an online community for sharing instructional videos. They seek to fill a need for a more educationally focused, safe venue for teachers, schools, and home learners. It is a site to provide anytime, anywhere professional development with teachers teaching teachers. It is a site where teachers can post videos designed for students to view in order to learn a concept or skill.

<u>www.teachervision.com</u> Excellent source for lesson plans. It costs to subscribe.

<u>www.discoveryeducation.com</u> A great resource for projects, lesson plans, etc.

Puzzlemaker will help you develop puzzles to keep students engaged.

www.free.ed.gov Another great resource including lesson plans, etc.

<u>www.wikipedia.org/</u> A great resource for information. ON the downside, the information may not be accurate and students may plagiarize if for papers.

## **Regional Education Laboratories**

The mission of the Regional Education Laboratories is to deliver the knowledge, strategies, and results to help educators and policymakers make research-based decisions that produce sustained educational improvements. (From the mission statement of Learning Point Associates, Contractor for the Regional Educational Laboratory, Midwest)

\* Appalachian REL at CNA (The CNA Corporation) serving Kentucky, Tennessee, Virginia, and West Virginia. 1800/344-0007-x2828

www.cna.org

\* Central REL at McREL (Mid-Continent Research for Education and Learning) serving Colorado, Kansas, Missouri,

Nebraska, North Dakota, South Dakota, and Wyoming 1303/337-0990, http://mcrel.org

- \* Mid-Atlantic REL at Pennsylvania State University serving Delaware, Maryland, New Jersey, Pennsylvania, and Washington, DC 1866/RELMAFYI, <a href="https://www.relmid-atlantic.org">www.relmid-atlantic.org</a>
- \* Midwestern REL at LPA (Learning Point Associates) serving Illinois, Indiana, Iowa, Michigan, Minnesota, Ohio, and Wisconsin 866/730-6735, <a href="http://learningpt.org">http://learningpt.org</a>
- \* Northeastern and Islands REL at EDC (Education Development Center, Inc.) serving Connecticut, Maine, Massachusetts, New Hampshire, New York, Puerto Rico, Rhode Island, Vermont, and the Virgin Islands, 1617/618-2747, <a href="http://www.edc.org">http://www.edc.org</a>
- \* Northwestern REL at NWREL (Northwest Regional Education Laboratory) serving Alaska, Idaho, Montana, Oregon, and Washington, 1800/547-6339 X 486 or X 454 <a href="http://nwrel.org">http://nwrel.org</a>

Pacific REL at PREL (Pacific Resources for Education and Learning) serving American Samoa, the Commonwealth of the Northern Mariana Islands, the Federated States of Micronesia (Chuuk, Kosrae, Pohnpei, and Yap), Guam, Hawaii, the Republic of the Marshall Islands, and the Republic of Palau 1800/377-4773, www.prel.org/

- \* Southeastern REL at the University of North Carolina at Greensboro serving Alabama, Florida, Georgia, Mississippi, North Carolina, and South Carolina, 1800/755-3277, http://www.serve.org
- \* Southwestern REL at Edvance Research, Inc. serving Arkansas, Louisiana, New Mexico, Oklahoma, and Texas, 1877/338-2623, http://www.edvanceresearch.com
- \* **Western REL at WestEd** serving Arizona, California, Nevada, and Utah, 1866/853-1831, http://www.wested.org

Students and adults get caught up in endless website rumors or what are called "urban legends". Before spreading unsubstantiated stories, check out <a href="https://www.snopes.com">www.snopes.com</a>

Suicide Prevention Websites: <a href="https://www.suicide.org">www.suicide.org</a> <a href="https://www.nami.org">www.nami.org</a>

## **Educational Organizations**

There are 100's of Educational Organizations. This list is not meant to be comprehensive of them all. It is a list of the best known. It is meant to give readers a starting point to look for starting points for research. Listing here in no way is an endorsement.

#### <u>Achieve</u>

### www.achieve.org

Achieve is a resource for governors, business leaders, others seeking to improve student achievement and raise the level of educational standards. Its web site includes annual reports, information on benchmarking and other initiatives, and a national clearinghouse database for researching academic standards.

1775 Eye Street NW, Suite 410 Washington, DC 20006 Phone (202) 419-1540

## American Association of School Administrators (AASA) www.aasa.org/

The mission of the American Association of School Administrators is to support and develop effective school system leaders who are dedicated to the highest quality public education for all children. The American Association of School Administrators, founded in 1865, is the professional organization for more than 13,000 educational leaders across the United States. AASA members range from chief executive officers, superintendents and senior level school administrators to cabinet members, professors and aspiring school system leaders.

801 N Quincy St. Suite 700 Arlington, VA 22203-1730 Phone 703-528-0700

## **American College Test (ACT)**

### www.act.org

ACT is an independent, not-for-profit organization that provides more than a hundred assessment, research, information, and program management services in the broad areas of education and workforce development.

500 ACT Drive P.O. Box 168 Iowa City, Iowa 52243-0168 319/337-1000

### American Educational Research Association (AERA)

#### www.aera.net

AERA is concerned with improving the educational process by encouraging scholarly inquiry related to education and by promoting the dissemination and practical application of research results.

1430 K Street, NW

Washington, DC 20005 (202) 238-3200

### **American Federation of Teachers (AFT)**

www.aft.org/

AFT is a 900,000-member union of public and professional employees, including public and private school teachers, paraprofessionals and school-related personnel (PSRPs), higher education faculty and professionals, employees of state and local governments, nurses and health professionals. 555 New Jersey Ave. N.W.

Washington, DC 20001 202/879-4400

### **American Society for Engineering Education (ASEE)**

www.asee.org/

The American Society for Engineering Education (ASEE) is a nonprofit organization of individuals, institutions, and companies dedicated to improving all aspects of engineering education. 1818 N Street, N.W., Suite 600 Washington, DC 20036-2479 (202) 331-3550

# <u>Association for the Advancement of Computing in Education</u> (AACE)

### www.aace.org/

The Association (founded in 1981) is an international, educational and professional not-for profit organization dedicated to the advancement of the knowledge, theory, and quality of learning and teaching at all levels with information technology. This purpose of AACE is accomplished through the encouragement of scholarly inquiry related to information technology in education and the dissemination of research results and their applications.

P.O. Box 1545, Chesapeake, VA 23327-1545 USA 757-366-5606,

# <u>Association for Supervision and Curriculum Development</u> (ASCD)

www.ascd.org/portal/site/ascd/index.jsp/

ASCD is an international, nonprofit, nonpartisan education association committed to the mission of forging covenants in teaching and learning for the success of all learners. Founded in 1943, ASCD provides professional development in curriculum and supervision; encourages research, evaluation, and theory development; and disseminates information on education issues ranging from inclusion to parent involvement, learning styles to school leadership. 1703 N. Beauregard St.

Alexandria, VA 22311-1714 USA 1-800-933-2723

#### The College Board

The College Board is an association of schools, colleges, universities, and other educational organizations in the U.S. and abroad. The organization facilitates access to higher education and promotes high academic standards through programs and services in college admissions, guidance, financial aid, assessment, and teaching and learning. It also conducts professional development programs, forums and conferences, policy analysis, and public outreach. As an authority on access to higher education, the College Board is a leading source of information on trends and innovations affecting students, parents, schools, and colleges.

45 Columbus Avenue New York, NY 10023-6917 866) 630-9305

## **Council of Chief State School Officers (CCSSO)**

www.ccsso.org/

The Council of Chief State School Officers is a nationwide, nonprofit organization composed of public officials who lead the departments responsible for elementary and secondary education in the states, the U.S. extra-state jurisdictions, the District of Columbia, and the Department of Defense Dependents Schools. In representing chief

education administrators, CCSSO works on behalf of the state agencies that have primary authority for education in each state. One Massachusetts Avenue, NW · Suite 700 Washington, DC 20001-1431 202.336.7000

#### **Council of the Great City Schools**

#### www.cgcs.org

The Council of the Great City Schools brings together some of the largest urban public school systems in the country in a coalition dedicated to the improvement of education in the inner cities. By keeping Congress, the media and the public informed about the problems facing urban schools and the critical need to ensure that today's students receive an education based on high standards and expectations, the Council helps to set the course for the survival of our cities, the productivity of our citizens, and the future of our nation. 1301 Pennsylvania Ave NW Suite 702
Washington, DC 20004
202/393-2427

## **Education Commission of the States**

#### www.ecs.org/

The Education Commission of the States (ECS) is a national nonprofit organization that helps state leaders improve education for all young people. The ECS online service offers information about what's going on throughout the country on a host of current hot issues in education, such as school-to-work policies and programs, various efforts to improve student achievement, school governance, charter schools, school finance and a number of topics related to the cost and quality of higher education.

700 Broadway, #1200 Denver, Colorado 80203-3460 303.299.3600 |

## **International Reading Association (IRA)**

#### www.reading.org

The International Reading Association seeks to promote high levels of literacy for all by improving the quality of reading instruction through studying the reading processes and teaching techniques; serving as a clearinghouse for the dissemination of reading research through conferences, journals, and other publications; and actively encouraging the lifetime reading habit.

800 Barksdale Rd. PO Box 8139 Newark, DE 19714-8139

1-800-336-READ (1-800-336-7323),

# International Society for Technology in Education (ISTE) www.iste.org

The International Society for Technology in Education is a nonprofit professional organization dedicated to the improvement of education through computer-based technology.

1710 Rhode Island Ave NW, Suite 900 Washington, DC 20036 1.866.654.4777 (U.S. & Canada)

1.800.336.5191

## National Association of State Boards of Education (NASBE) www.nasbe.org/

The National Association of State Boards of Education (NASBE) is a nonprofit, private association that represents state and territorial boards of education. Our principal objectives include strengthening state leadership in educational policymaking; promoting excellence in the education of all students; advocating equality of access to educational opportunity; and assuring continued citizen support for public education.

277 S. Washington St. Suite 100 Alexandria, Virginia 22314 703.684.4000

## National Association of Elementary School Principals (NAESP)

www.naesp.org/

Dedicated to assuring that every American boy and girl receives the world's best elementary and middle school education. The mission of the National Association of Elementary School Principals (NAESP) is to lead in the advocacy and support for elementary and middle level principals and other education leaders in their commitment to all children.

1615 Duke Street Alexandria, VA 22314 800/386-2377 703/684-3345

## National Association of Secondary School Principals (NAASP) www.principals.org

In existence since 1916, the National Association of Secondary School Principals (NASSP) is the preeminent organization of and national voice for middle level and high school principals, assistant principals, and aspiring school leaders from across the United States and more than 45 countries around the world. The mission of NASSP is to promote excellence in school leadership.

1904 Association Drive, Reston, VA 20191-1537. 703.860.0200

## National Association of State Title I Directors

www.titlei.org/

Mission Statement: To enable disadvantaged children and youth to meet or exceed high academic state standards, the National Association of State Title I Directors builds the capacity of state and local educators for leadership, support and advocacy in the design and effective implementation of Title I/ESEA programs.

P.O. Box 5320 Arlington, VA 22205 202-624-8911

## National Council for the Social Studies

#### www.ncss.org/

NCSS is devoted solely to social studies education and engages and supports educators in strengthening and advocating social studies. With members in all 50 states, the District of Columbia, and 69 foreign countries, NCSS serves as an umbrella organization for elementary, secondary, and college teachers of history, geography, economics, political science, sociology, psychology, anthropology, and law-related education.

8555 Sixteenth Street Silver Spring, Maryland 20910 301 588-1800

## National Council of Teachers of English (NCTE)

#### www.ncte.org

The National Council of Teachers of English, the world's largest subject-matter educational association, is devoted to improving the teaching of English and the language arts at all levels of education. Since 1911, NCTE has provided a forum for the profession, an array of opportunities for teachers to continue their professional growth throughout their careers, and a framework for cooperation to deal with issues that affect the teaching of English.

1111 W. Kenyon Road Urbana, IL 61801-1096 217-328-3870

## National Council of Teachers of Mathematics (NCTM)

### www.nctm.org

NCTM is a nonprofit, nonpartisan education association with more than 110,000 members and 260 affiliated groups located throughout the United States and Canada. Founded in 1920, NCTM is dedicated to improving mathematics teaching and learning, kindergarten through high school. NCTM's Curriculum and Evaluation Standards for School Mathematics (1989), Professional Standards for Teaching Mathematics (1991), and Assessment Standards for School Mathematics (1995) make recommendations about what mathematics students should learn, what teachers themselves should accomplish as professionals in the classroom, and what criteria should be used to evaluate student performance and the

effectiveness of mathematics programs. The NCTM Standards encourage rich mathematical opportunities for all children in all mathematics classrooms.

1906 Association Drive Reston, VA 20191-1502 (703) 620-9840

#### **National Dropout Prevention Center**

www.dropoutprevention.org

The mission of the National Dropout Prevention Center/Network is to serve as a research center and resource network for practitioners, researchers, and policymakers to reshape school and community environments to meet the needs of youth in at-risk situations so these students receive the quality education and services necessary to succeed academically and graduate from high school.

Clemson University, 209 Martin Street Clemson, SC 29631-1555 864.656.2599

## **National Education Association (NEA)**

www.nea.org/

The National Education Association (NEA), the nation's largest professional employee organization, is committed to advancing the cause of public education. NEA's 3.2 million members work at every level of education—from pre-school to university graduate programs. NEA has affiliate organizations in every state and in more than 14,000 communities across the United States. 1201 16th Street, NW Washington, DC 20036-3290 (202) 833-4000

## National Middle Schools Association (NMSA)

www.nmsa.org/

Since its inception in 1973, National Middle School Association (NMSA) has been a voice for those committed to the educational and

developmental needs of young adolescents. NMSA is the only national education association dedicated exclusively to those in the middle level grades. With over 30,000 members representing principals, teachers, central office personnel, professors, college students, parents, community leaders, and educational consultants across the United States, Canada, and 46 other countries, NMSA welcomes and provides support to anyone interested in the health and education of young adolescents. In addition, NMSA has a network of 58 affiliate organizations in the United States, Canada, Europe, and Australia that strengthens our outreach to the regional, state, provincial, and local levels.

4151 Executive Parkway, Suite 300 Westerville, OH 43081 1-800-528-6672 or 1-614-895-4730

#### **National Parent Teachers Association (PTA)**

www.pta.org

The NPTA helps promote their mission of: to support and speak on behalf of children and youth in the schools, in the community and before governmental bodies and other organizations that make decisions affecting children; to assist parents in developing the skills they need to raise and protect their children; to encourage parent and public involvement in the public schools of this nation.

541 N Fairbanks Court Suite 1300 Chicago, IL 60611-3396 (312) 670-6782

### **National Rural Education Association (NREA)**

Formerly known as the REA, NREA traces its origins back to 1907 when it was originally founded as the Department of Rural Education. Through the years it has evolved as a strong and respected organization of rural school administrators, teachers, board members, regional service agency personnel, researchers, business and industry representatives and others. NREA is a membership organization that operates as a tax-exempt, non-profit, entity. It is directed by an elected executive committee consisting of national representatives of rural school administrators, rural school teachers,

state education agencies, educational service agencies, higher education, rural school district boards, at-large constituencies and affiliated state associations.

Contact: Dr. John Hill Purdue University Beering Hall Of Liberal Arts and Education 100 North University Street West Lafayette, IN 47907 (765) 494-0086

### **National School Boards Association (NSBA)**

#### www.nsba.org/

NSBA is the nationwide advocacy and outreach organization for public school governance. NSBA's mission is to foster equity and excellence in public elementary and secondary education in the United States through school board leadership. They achieve this mission through a united effort with state school boards associations who are our Federation Members.

1680 Duke Street Alexandria, VA 22314 (703) 838-6722

# National Science Teachers Association www.nsta.org/

The National Science Teachers Association (NSTA) is committed to the improvement of science education at all levels -- preschool through college. To address subjects of critical interest to science educators, the Association publishes five journals, a newspaper, and a number of special publications. NSTA provides many programs and services for science educators, including awards and scholarships, teacher training workshops, educational tours, and an employment registry. NSTA offers professional certification for science teachers in eight teaching level and discipline area categories.

1840 Wilson Boulevard Arlington VA 22201 703.243.7100

## Phi Delta Kappa International,

#### www.pdkintl.org

This professional association for educators was founded on 24 January 1906, and is located in Bloomington, Indiana where its international office has been based since 1956. Since its founding, this member-based association has served more than 500,000 members in communities across the United States and abroad. The association maintains an extensive network of more than 600 PDK chapters in the United States, Canada, and nations in Europe and Asia. The association publishes the Phi Delta Kappan, the most cited education journal in the United States, and sponsors the annual Phi Delta Kappa/Gallup Poll of the Public's Attitudes Toward the Public Schools. PDK strives to prepare the next generation of educators as well as to serve practicing teachers, administrators, college educators, and those concerned about public education through a wide range of innovative initiatives based on visionary leadership, relevant research, and dedicated service. 408 N. Union Street P.O. Box 789 Bloomington, IN 47402-0789

U.S.A. 812/339-1156

## **Southern Regional Educational Board (SREB)**

### www.sreb.org/

Founded in 1948, the Southern Regional Education Board is a nonprofit, nonpartisan organization that works with leaders and policy-makers in 16 member states to improve pre-K through postsecondary education. Through many nationally recognized programs and services, SREB's mission is helping states achieve the 12 Challenge to Lead Goals for Education. 592 10th St. N.W.

Atlanta, GA 30318-5776 (404) 875-9211

## **State Departments of Education**

Each state has its own Department of Education which serves as a resource for teachers, administrators and parents in each state. This should in no way stop school personnel from using the resources of another state.

## **United States Department of Education**

#### www.ed.gov

The U.S. Department of Education's mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access. The department has 4,500 employees and \$71.5 billion budget.

400 Maryland Avenue, SW Washington, D.C. 20202 1-800-USA-LEARN (1-800-872-5327)