



NDPS CERTIFICATION PROGRAM REQUIREMENTS

The National Dropout Prevention Specialist (NDPS) certification program consists of three requirements: Completion of Professional Learning Requirements, Submission of Completed Field Project Report, and Continuous Membership with the National Dropout Prevention Center

NDPS Requirement I—Completing the Professional Learning Requirements

To complete the NDPS certification program professional learning requirements, participants must complete a minimum of 12 different sessions of NDPC's 15 Effective Strategies for Dropout Prevention through NDPC conferences, events, or online courses. The professional learning requirement is designed to insure that National Dropout Prevention Specialists have a comprehensive understanding of numerous dropout prevention strategies acquired through professional opportunities.

NDPC conferences, events, and online courses offer sessions that address these 15 Effective Strategies. NDPS participants must complete a minimum of 12 different effective strategies. A reporting form allows participants to maintain a record of those sessions completed and forms may be submitted to the registration desk at the end of the conference or by emailing a copy to Annette Bassett at acarver@dropoutprevention.org. Each NDPC online course will provide a certificate as proof of completion once finished. NDPC staff will maintain each participants completed sessions. When a participant has submitted a record satisfying 12 or more different effective strategy sessions, the professional learning requirement for the NDPS certification program will be complete.

Visit <http://dropoutprevention.org/15-effective-strategies-online-courses> to register for online courses or scan the QR code below to go directly to the site. Current 2018-2019 NDPC conferences are listed below. NDPC certification program participants may register to attend these conferences by visiting www.dropoutprevention.org and may obtain a discounted registration fee utilizing their NDPS event discount code.

**2019 Annual At-Risk Youth
National FORUM**
February 17-20, 2019
Embassy Suites at Kingston Plantation
Myrtle Beach, SC

**2019 National Dropout
Prevention Conference**
October 5-8 2019
Gaylord Rockies
Denver, CO

Scan this
code to view
NDPC
Online
Courses



NDPS Requirement II - Completing and Submitting the Field Project Report

To complete the NDPS certification program field project requirement, participants must document knowledge of and direct participation in an actual project that addresses the needs of at-risk youth and/or contributes to student success and increased likelihood of school completion. Additionally, the participant must provide documentation of the field project that is suitable for dissemination by the National Dropout Prevention Center and that will inform other practitioners desiring to learn from and/or replicate the project. Field project documentation must be submitted within 24 months of program acceptance. The field project requirement is designed to insure that National Dropout Prevention Specialists have firsthand dropout prevention experience and the capacity to professionally share dropout prevention knowledge and support the work of other practitioners.

Documentation and submission of the field project may be accomplished by:

Submission of a Field Project Report Utilizing the NDPC Field Project Template

Participants should review the NDPS field project template, identify a project that he/she has knowledge of and has or has had direct participation in, and complete and submit the template.

Upon approval of the participant's field project report, the participant's submission will be listed on the NDPC website, www.dropoutprevention.org. By submission, the program participant consents to public access to the report and agrees to respond to reasonable inquiries by practitioners desiring more information about the submitted field project.

NDPS Requirement III—Maintenance of Continuous NDPC Membership

To complete the NDPS certification program membership requirement, the participant must maintain continuous individual or group membership in the National Dropout Prevention Center for both the period of certification requirement completion (up to 24 months) and for the duration of active NDPS certification. Continuous membership provides the participant with access to newsletters, journals, and resources. The membership requirement is designed to insure that NDPS certificate holders have access to current research, resources, and knowledge and are continuously linked to other practitioners across the nation.

Upon program admission, NDPS certification program participants receive a complimentary one-year individual membership (\$85 value). This complimentary membership will be activated within 15 days of acceptance notification and receipt of your application fee. At the conclusion of the one-year complimentary membership, it is the participant's responsibility to maintain ongoing membership by renewal of individual membership at the current renewal rate or by participating in an institutional membership if available in their workplace. NDPS certification program participants and certificate holders are responsible for maintenance of continuous membership during the 24-month project completion period and during the time of active certification.