

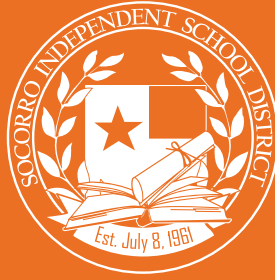
# VIP PROGRAM

The V.I.P. program is designed to reduce the recidivism in a DAEP (Disciplinary Alternative Educational Placement) setting. The VIP Program is designed to serve students that have primarily attended an alternative setting and provide them an ultimate package of support to include one on one instruction and variety of social emotional support. Upon registration the students are placed in a Silver, Gold or Platinum status. Each package is filled with varied opportunities for the students to have a successful academic, social and emotional journey. Services at each level include an assigned mentor, individualized instruction, extensive counseling along with extended community services and presentations addressing social and emotional needs. This program has increased attendance by 30%, decreased discipline referrals to 5% and has reduced our recidivism for this school year already!

Fantastic results, VIP services all the way!

*"Failure is the opportunity to begin again more intelligently"*

**-Henry Ford**



## Texas Honor Board

### Region 19 Board of the Year

Gary Gandara - President  
Paul Guerra - Vice President  
Cynthia A. Najera - Secretary  
Hector F. Gonzalez - Trustee  
Michael A. Najera - Trustee  
Antonio 'Tony' Ayub - Trustee  
Angelica Rodriguez - Trustee

### Region 19 Superintendent of the Year

José Espinoza, Ed.D.



## KEYS ACADEMY

12380 Pine Springs  
El Paso, TX 79928  
915-937-4000

# Very Important Person PROGRAM



The Socorro Independent School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs, activities or employment.



Socorro Independent School District  
Leading • Inspiring • Innovating

# Platinum

- For 3+ placements this school year
- Full placement in Student Support Center
- Daily social, behavioral, and emotional support
- Assigned mentor through "Fit 4 Success" program
- Monthly College and Career Awareness Presentations
- Individualized/Small group teacher instruction
- Classroom lunch

# Gold

- For 2 placements this school year
- ½ placement in Student Support Center
- Individualized/Small group teacher instruction
- Daily social, behavioral, and emotional support
- Monthly College and Career Awareness Presentations
- Classroom lunch
- Assigned mentor through "Fit 4 Success" program

# Silver

- Student's 1st placement
- Regular Classes
- Counseling/College and Career Awareness
- Interactive lunch
- Assigned mentor through "Fit 4 Success" program
- Participation in Developing L.E.A.D.E.R.S Program

## VIP INTAKE CHECKLIST

### 1. CAMPUS INTAKE ORIENTATION MEETING

- Have presentation ready detailing the school's various programs.
- Have hard copies of all forms required to be signed by parent and student.
- Discuss the schools procedures such as dress code and general rules.
- Consent for medical treatment forms and insurance cards need to be signed and updated.
- Discuss the student's placement in positive terms and encourage both parent and student to make the best out of the student's placement.

### 2. MAKE SURE THE STUDENT IS A RETURNING STUDENT

- Check student documentation
- Make sure that the correct amount of time is stated on the student agreement form
- Check with support personnel, attendance clerk and registrar's office to validate agreement.
- Confirm with student and parent concerning the student's placement
- Tie up any loose ends at the office (make sure the necessary forms are ready for signatures following the districts protocol).
- Print out hard copies of important documents.

### 3. PRESENT TO THE PARENT AND THE STUDENT THE ASPECTS OF THE VIP PROGRAM

- Discuss the three level that the students may receive support, at the student support center.
- Discuss routine deliveries of presentations and support.
- Present the guidance and counseling team's involvement and support.
- Discuss the Parent Involvement procedures and requirements.
- Have parents and students agree and sign the attendance contract.
- Be ready to discuss the V.I.P. Program appeal form.
- Discuss Merits, Demerits, and Negative Consequences

### 4. STUDENT VIP APPEAL FORM

- Make sure that all of the proper fields are correctly filled in.
- Discuss the 5 conditions that are a requirement to exit the VIP program.
- Discuss the grading policy and attendance requirements.
- Print several copies of this checklist, and provide one to the parent during the in-take meeting.

## VIP PROGRAM EXIT PROCESS

### 1. DISCIPLINE COMMITTEE

- Meet with Discipline Committee in reference to VIP students.
- Discipline Committee is made up of each student's teachers, SCEI coach, CIS, Counselor and Principle or Assistant Principal
- Check grades, attendance, discipline and merit/demerit points.
- Fill out appeal form for each student.

### 2. STUDENT REQUIREMENTS FOR EXIT

- Student must be productive for 15 school days.
- Student must have perfect attendance.
- Students must not receive any discipline referrals.
- Students must be passing all classes.
- Students must receive teacher approval.
- Student must do an essay explaining the reason for the appeal to be submitted to Ms. Garza.

### 3. FINAL EXIT STEPS

- Meet with Discipline Committee to discuss appeal once student requirements have been met.
- Interview student during Discipline Committee meeting to explain their reason for appeal in person.
- Discuss with Discipline Committee and make their final decision.