May 29, 2014

Dear Potential Conference Exhibitor,

The National Dropout Prevention Center/Network, in partnership with the Kentucky Department of Education and the Kentucky Educational Collaborative for State Agency Children at Eastern Kentucky University, is holding its 26th Annual National Dropout Network Conference at The Galt House Hotel, Louisville, KY, November 2-5, 2014. We expect this partnership will result in approximately 1,000 participants from the United States, plus several foreign countries, attending this conference. Some of the expected participants will be school board members, principals, and other decision makers who are actively looking for effective programs to take back to their school districts.

The National Dropout Prevention Center/Network is looking forward to this outstanding professional development activity. This year’s theme, ON TRACK FOR SUCCESS: Each Student College and Career Ready, will challenge conference participants to look for new and effective methods to motivate students in at-risk situations to successfully graduate from high school and be college and career ready.

An integral part of past National Dropout Prevention Network Conferences has been the Exhibit Hall where conference participants can learn about successful educational programs and review resources for potential use in their classroom and community. The Galt House Hotel offers a wonderful exhibit area where we will schedule the continental breakfasts and breaks, giving conference participants maximum exposure to the exhibitors.

Please use the attached Exhibit Application Form to request an exhibit space for this conference. You will also need to complete the online registration at www.dropoutprevention.org where you can select the size of your exhibit booth and pay with a credit card. Although the application deadline is October 3, 2014, booth selection will be assigned on a first-come, first-served basis. If you want to pay by check, please send the check to the address on the bottom of the Exhibit Application Form.

The planning team for the 26th Annual National Dropout Prevention Network Conference is excited about the program for Louisville. We encourage and invite you to be part of this outstanding conference. If you have any questions regarding the Exhibit Hall, please call John Peters at 864-656-0253 or email him at pj@clemson.edu.

Sincerely,

Beth P. Reynolds, PhD
Executive Director
Exhibit Booth Specs:
10’ x 10’ Booth with Drape
8’ Skirted Table
Two chairs, one wastebasket, and ID sign

Exhibit Booth Schedule:
November 2, 2014
1:00 p.m. - 5:00 p.m. Exhibit Set Up
5:00 p.m. - 6:00 p.m. Exhibits Open/Sneak Preview

November 3, 2014
8:00 a.m. - 5:00 p.m. Exhibits Open

November 4, 2014
7:30 a.m. - 12:00 noon Exhibits Open
12:00 noon - 5:00 p.m. Exhibits Break Down
Enclosed is a check or purchase order for a booth (which includes one conference registration):

Corporate Rates
- $800.00 Single Booth
- $1,200.00 Double Booth

Non-Profit/Government Rates
- $600.00 Single Booth
- $1,000.00 Double Booth

Additional Person/Booth
- $50.00 Per Person

Booth Location: 1st Choice _________ 2nd Choice ___________ 3rd Choice ___________
(See Exhibit Hall layout on opposite page for booth locations.)

I agree to be an exhibitor for the 26th Annual National Dropout Prevention Network Conference. As an exhibitor, I will assume full responsibility for all my equipment and products on exhibit. I acknowledge that the National Dropout Prevention Center/Network and The Galt House Hotel do not maintain insurance covering exhibit property and that it is my responsibility to assume the risk to cover any damage, theft, and/or loss incurred as a result of being an exhibitor at this conference.

Signature _______________________________________________________  Date _____________________________

Refunds for cancellations will be issued only with written notice received by October 24, 2014. A $50.00 processing fee will be charged for any cancellations.

Make check payable to 26th Annual National Dropout Prevention Network Conference, (Fed ID# 57-0868740) and send with form by October 3, 2014, to:
National Dropout Prevention Network
209 Martin Street
Clemson, SC 29631-1555

(Please type or print clearly.)

Contact Person

Organization/Affiliation  Federal ID No.

Booth Sign Name  Name(s) for Badge(s) for Booth Representative(s)

Mailing Address

City, State, and Zip Code

Phone  Fax  Email

PUBLICITY INFORMATION (Please type or print clearly.)

Please provide a 25-word description of the products and/or services being exhibited to be printed in the Conference Program and in the Conference announcement page on the Center/Network Web site. Organizations not completing this section will be listed by name only.
CALL FOR Exhibitors

ON TRACK FOR SUCCESS: each student college and career ready

26th Annual National Dropout Prevention Network Conference
November 2-5, 2014, The Galt House Hotel, Louisville, KY

CONFERENCE PARTNERS
The National Dropout Prevention Network • Kentucky Department of Education • Kentucky Educational Collaborative for State Agency Children (KECSAC) • Jefferson County Public Schools • Kent State University • National Center for Families Learning (NCFL)

CONFERENCE FEATURES
Local School Board Member Training • Track for School Administrators • Featured Session by the City of Los Angeles and the Los Angeles USD